



**County Judge
Harrison County**

#1 Peter Whetstone Square, Room 314
Marshall, Texas 75670
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Charlene Graff, Judicial Admin. Assist.

FILED FOR RECORD

2025 MAY 16 AM 10:32

NEATHER HENIGAN
CO. CLERK HARRISON CO

BY SA DEPUTY

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR meeting of the Harrison County Commissioner's Court will be held at 9:00 a.m. on the 20th day of MAY, 2025 in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas**, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

INVOCATION

PLEDGE OF ALLEGIANCE:

AMERICAN FLAG

TEXAS FLAG: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State Under God, One and Indivisible"

ANNOUNCEMENTS: "UPDATE ON WATER ADVISORY COMMITTEE AS PRESENTED BY DERRICK TODD"

PUBLIC COMMENTS – AGENDA ITEMS ONLY

DECLARE A QUORUM PRESENT:

CALL TO ORDER:

AGENDA

A. AUDITOR:

Administrative Report: No action to be taken – Submission of financial reports

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll for May 9, 2025.
4. Consideration and action regarding the amendment of the Order for Disbursement.
5. Consideration and approval of the Budget Amendment per LGC 111.0108 – special budget for revenue received after the start of the fiscal year. This budget amendment has zero impact.

B. ROAD AND BRIDGE DEPARTMENT:

Administrative Report: No action to be taken – Concerning status of construction, maintenance and repairs of county roads, bridges, and right of ways; also concerning condition of equipment.

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.
2. Consideration and action regarding the approval of the utility applications submitted to the Harrison County Road & Bridge Department as attached for Spectrum Gulf Coast and Etex Telephone Cooperation as attached.
3. Consideration and action regarding the approval of the posting for employment, the position of a Harrison County Engineer, for the Road and Bridge Department and authorization for said position to be published including the Harrison County website with said applications to be returned to the Harrison County Human Resources Department.
4. Consideration and action regarding approval of the request by Glenn Bickerdike, VeraBank for clarification regarding whether the buildings located towards the north end of Mastercraft Avenue that cross the blue survey line are on county ROW, but not causing any issues.

C. SHERIFF'S DEPARTMENT:

Administrative Report: No action to be taken – Concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners.

1. Consideration and approval to accept the donation in the amount of \$500 from David Thomas to be used for the Harrison County K9 program.
2. Consideration and approval of the following Enterprise Fleet Management Quotes: Quote 8863441 2025 Ford Police Interceptor and Quote 8863433 2025 Ford Police Interceptor.

D. COUNTY CLERK:

1. Consideration and approval of the transcribed minutes of the Commissioner's Court meeting on May 6, 2025.

E. TREASURER:

1. Consideration and approval of the Policy and Procedures Policy for Centralized Unclaimed Funds Reporting for Harrison County.

F. PURCHASING:

1. Consideration and approval of the following items for surplus: Unit 11427 and unit 11462 for the DA's office and 4593 projector from Juvenile.
2. Consideration and action regarding the recommendation from Darla Haynes, Purchasing Agent, regarding the Award of Seal Coat Bid 2025-03.
3. Consideration and approval of the annual renewal of software subscription to SmartDraw for the Sheriff's Department.

G. INFORMATION TECHNOLOGY:

1. Consideration and approval to submit a list of county employees and elected officials for registration in cybersecurity training for the year 2025, with authorization to allow Human Resources and Information Technology to make necessary adjustments to the employee list because of new hires and terminations during the training period.

H. NEW BUSINESS:

1. Consideration and approval of thank you letter to Kinder Morgan for their financial support in regards to Farm City Week for Harrison County.
2. Consideration and approval for Matt Garrett, County Agriculture Agent, for out of state travel to Billings, MT, June 29-July 2, 2025, for the National Conference.
3. Consideration and action to approve additional staff, a Facility Administrator and 2 cooks, for the Harrison County Juvenile Services as requested by Melanie Whitehurst, Juvenile Center Manager.
4. Consideration and approval of the updated Emergency Management Coordinator Form for the City of Waskom Mayor, Keith Slone.
5. Consideration and approval to rescind Order # 95-408, dated November 13, 1995 regarding Harrison County and the City of Marshall regarding health food inspection permits and OSSF permits to be effective May 20, 2025.
6. Consideration and action regarding the approval of the Order designating the Fire Marshal's Office to enact food establishment's health permits and OSSF permits for Harrison County outside of Marshall city limits, of which, said Order may no longer allow Harrison County to provide these services for the City of Marshall with said Order to be effective May 20, 2025.
7. Consideration and action to adopt the health food inspections fees for Harrison County.
8. Consideration and approval to rescind Order #2017-355, dated November 17, 2017, regarding the Harrison County Game Room Regulations which will no longer be effective as of May 20, 2025 in Harrison County, Texas.

ADJOURN



CHAD SIMS, COUNTY JUDGE


This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: May 16, 2025

COUNTY CLERK
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)

Sara Thompson

The seal of Harrison County, Texas, is a circular emblem. It features a five-pointed star in the center. The words "HARRISON COUNTY TEXAS" are inscribed around the perimeter of the seal. The seal is partially obscured by the handwritten signature "Sara Thompson" written in cursive above it.

SPECTRUM GULF COAST, LLC 5/20/25

Blackjack Road, CR 2009	Leisure Lane, CR 1112	Pumpkin Center Road, CR 2218
Brad Spann Road, CR 1111	Lisa Lane, CR 2411	Ray Bussey Road, CR 3634
Buck Sherrod Road N, CR 1009	Long John Road, CR 2203	Sabrina Lane, CR 2407
Buck Sherrod Road S, CR 1011 (2)	Longs Camp Road East, CR 2404	Shady Lane, CR 4413
Butler Road, CR 3631	Longs Camp Road, CR 2403	Shelley Road, CR 2409 (2)
Cassey Lane, CR 1014	Lovely Road, CR 2119	Shenandoah Rd, CR 3627
Central School Road, CR 3702	Marshall Leigh Road, CR 2200 (2)	Sherry Lane, CR 2409
Coleman Road, CR 2211	McCauley Rd, CR 2214	Snowden Road, CR 4417
Country Lane, CR 1101	McMullen Lane, CR 3548	Stuart Lane, CR 2408
Cypress Drive East, CR 2501	Melvin Smith Road, CR 3629	Substation Road, CR 2605
Cypress Drive, CR 2502	Memory Lane, CR 4019	Tracy Road, CR 1012
Davis Road, CR 3632	Mont Hall Road, CR 3624	Waldrons Ferry Road, CR 3105
Dee Scott Road, CR 4419	Moore St, CR 2604	Walkers Mill Road, CR 3705 (2)
Dixie Lane, CR 4418	Mound Pond Road, CR 2415	Will Smith Road, CR 4416
Dogwood Circle, CR 4431	Moxley Camp Road, CR 2400	Willie Knighton Rd, CR 2216
Fason Street, CR 2603 5354457	Moxley Grocery Road, CR 2401	Winding Way, CR 3715
Fish Market Road, CR 2112 5354457	Mulberry Lane, CR 4415	Yancy Quarters Road, CR 2111
Goose Prairie Drive, CR 2500	Nelson Road, CR 3703	
Hardy Holcomb, CR 3710	Newton Loop, CR 1113	<u>ETEX Telephone Co-op</u>
Harkins Lane, CR 2213 (2)	Noonday Cutoff, CR 3701	Pope Road, CR 4403
Hunt Cutoff, CR 3630	Noonday Road East, CR 3700 (2)	
Jay Street Cutoff, CR 2602	Noonday Road West, CR 3600 (2)	
Jay Street, CR 2601	Old 134, CR 2606	
John Sanders Road, CR 2204	Old Epps Road, CR 4107	
Julius Davis Lane, CR 1010	Old Port Caddo Road, CR 2113	
Karabeth Lane, CR 3802	Page Creek Dr, CR 3713	
Keasler Road, CR 3628 (3)	Pope City Road, CR 2012	
Laforge Road, CR 3626 (2)	Pope Ford Road, CR 3625	
Lake Cooper Road, CR 2405	Powell Street, CR 2600	
Leigh Lane, CR 1013	Price Lane, CR 4414	
	Pump Station Road, CR 2428	